



Applying for SBA's Economic Injury Disaster Loan
using the Disaster Loan Application Portal (DLAP)

Disaster Loan Application Portal



This presentation will provide guidance on how to complete an Electronic Business Application utilizing SBA Form 5 and SBA Form 5C. Before starting this process, please insure you have the filing requirements as defined in this document. These documents are required for processing an EIDL application.

Filing Requirements (Forms can be downloaded at <https://disasterloan.sba.gov/ela/Information/PaperForms>)

You will need to complete forms, then upload the forms or transfer the information to DLAP:

- US SBA Disaster Loan Application for Small Businesses (SBA-5)- **OR**
US SBA Disaster Loan Application for Sole Proprietors (SBA-5C)
- 2019 Business Tax Return with all schedules (Filed) **OR**
Your 2019 year-end Profit and Loss Statement and Balance Sheet & Most Recent (Filed) Business Tax Return
- Completed Tax Information Authorization (IRS Form 4506T) for each business owner/partner
- US SBA Schedule of Liabilities (SBA 2202)
- US SBA Personal Financial Statement (SBA 413)
- 2020 Year to Date Profit and Loss Statement
- Additional Filing Requirements providing monthly sales figures (SBA Form 1368)
- US SBA Monthly Sales Figures (SBA 1368)-Attached

If you need assistance completing the forms,

Contact your NYSSBDC Business Advisor. If you don't have a Business Advisor, make an appointment for online counseling with a business advisor at one of the 24 NYS centers by going to:

<http://nyssbdc.org/appointment.html>

Go to: <https://disasterloan.sba.gov/ela/>
to access the Disaster Loan Application Portal (DLAP)



FAQs Help Contact Us Register Login
[Loan Information](#) [Search Declarations](#) [Apply Online](#)

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

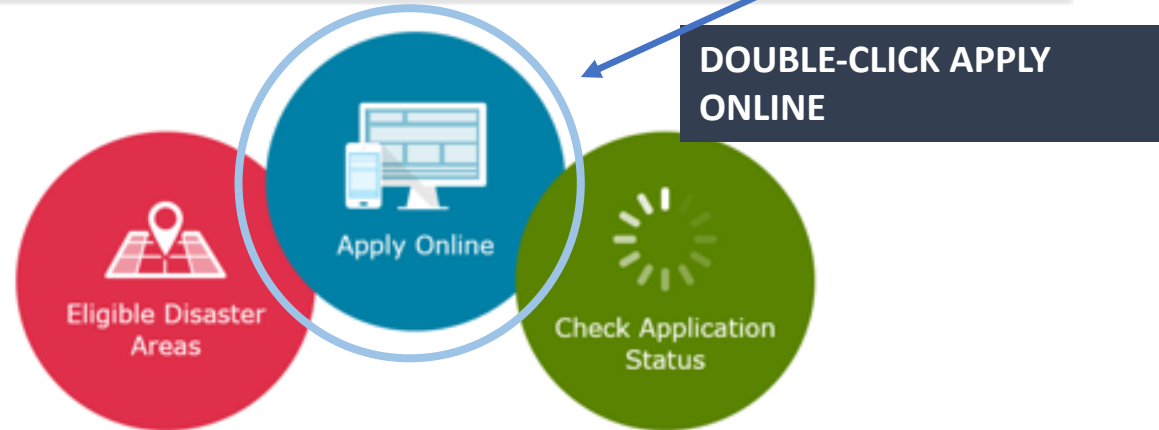


Disaster Loan Application Portal (DLAP)



DOUBLE-CLICK ON THE LINK TO ACCESS THE SITE

<https://disasterloan.sba.gov/ela/>



DOUBLE-CLICK APPLY ONLINE

Register for the first time/Log In to Saved Applications

From this page you can:

1) Begin a new application by clicking on Register

2) Return to complete a started application by inputting a user name and password



The screenshot shows the SBA U.S. Small Business Administration website for Disaster Loan Assistance. The page title is "Disaster Loan Assistance" with the subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". At the top right, there are navigation links: "Loan Information", "Search Declarations", and "Apply Online". Below the title, there are three buttons: "Login", "Register", and "Password Reset". The "Register" button is highlighted with a red box and a red arrow pointing to it from the text on the left. Below the buttons, there is a "Disaster Loan Assistance - Login" section with input fields for "User Name" and "Password", and a "Login" button. To the right of the login section is a "Notice - Terms of Use" box containing text about system security and access. Below the login section, there are "System Requirements" listed, including browser recommendations and software requirements like cookies, JavaScript, and Adobe Reader.

Complete Initial Registration Information



On page 1 of the registration, pay close attention to the sections with an * these sections must be completed. It is important that a good email address and cell phone number are supplied. Add a second contact number where prompted

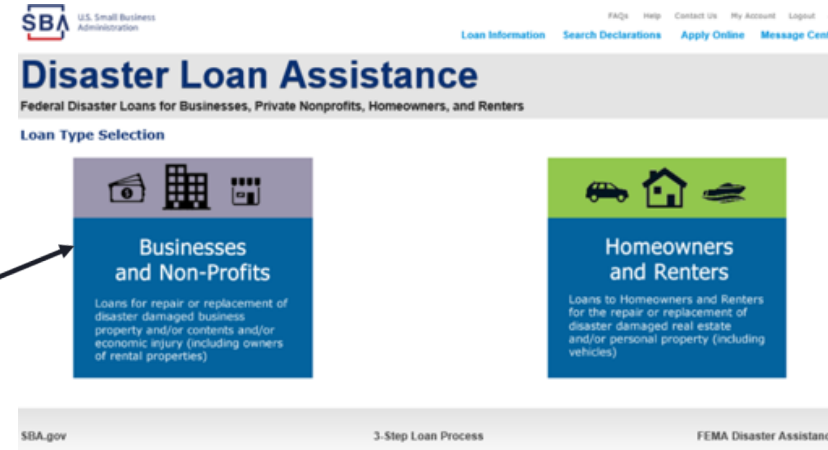
On page 2 of the registration you will create your unique user-name and password. When creating your security questions, make sure to use information you won't likely forget. If your password ever requires a reset, you would need this information

To advance to the next page, go next

Apply Online



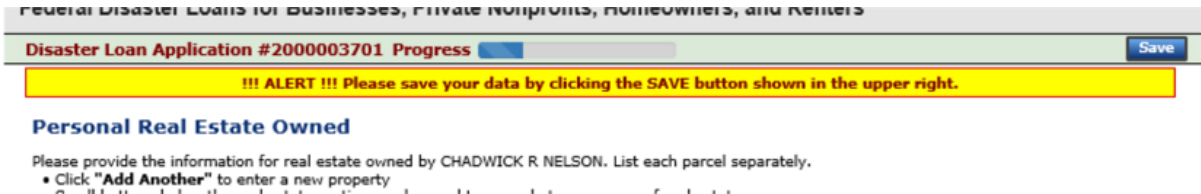
Double Click on "Apply Online"



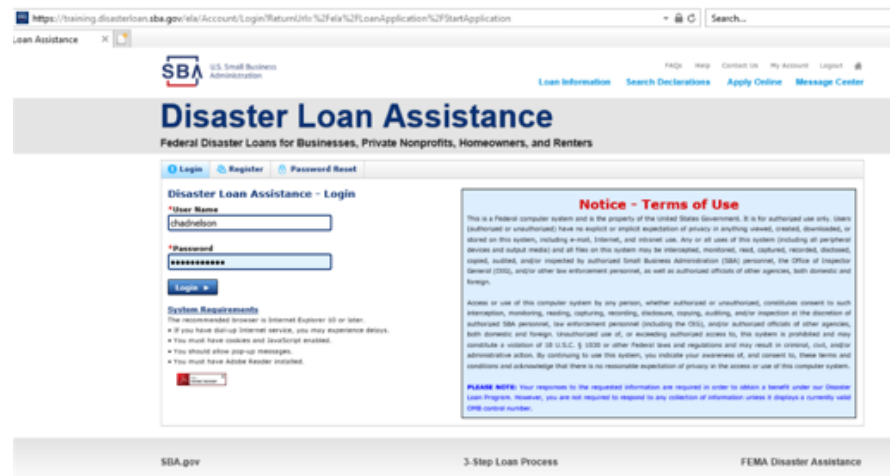
Double Click on Business and Non Profit

Special Note

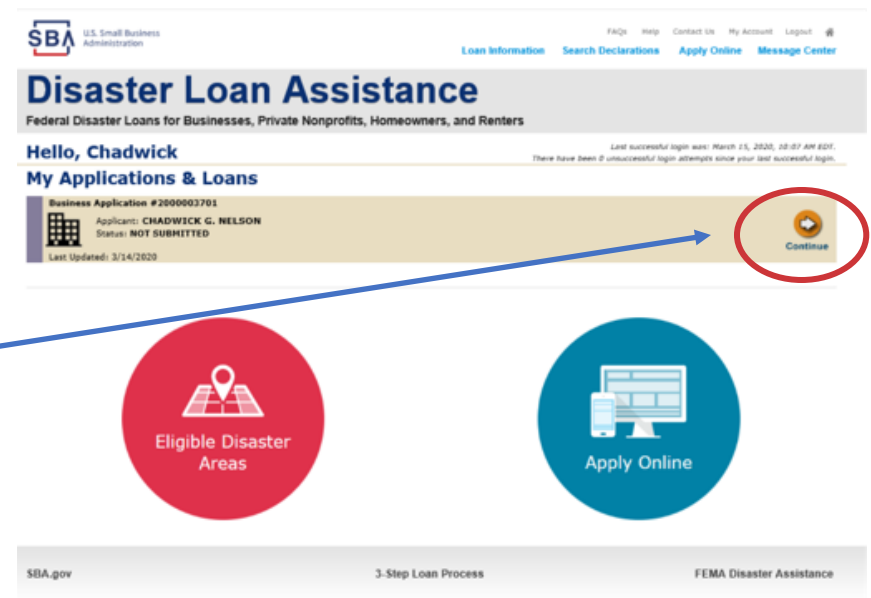
If you receive a message like the one below, depress "SAVE" so that you don't lose your information.



Returning to Saved Application



Input your user-name and password to complete a started application, once in click on "Continue"



Application Instructions for Corporations, Partnerships, Private Non-Profits, Limited Partnerships, Trusts, Limited Liability Companies

(Sole Proprietorship Instructions Begin on Slide # 34)

Certification



[FAQs](#) [Help](#) [Contact Us](#) [My Account](#) [Logout](#)

[Loan Information](#) [Search Declarations](#) [Apply Online](#) [Message Center](#)

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Click "Save" on every page before moving to the next page

Disaster Loan Application Progress [Save](#)

Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

If you log out or close your browser now you will need to restart your application.

[Previous](#)

Click "I Certify" Box, then "Next"

[Next](#)

Business Type

A screenshot of the SBA Disaster Loan Assistance application form. The page is titled "Disaster Loan Assistance" and "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". The current step is "Disaster Loan Application" with a "Save" button. The section "Business Losses" contains two main questions. The first asks to select the type of organization, with radio button options: Sole-Proprietor, Corporation, Partnership, Private Non-Profit Organization, Limited Partnership, Trust, and Limited Liability Entity (selected). The second asks if the applicant is applying for certain types of assistance, with checkboxes for Real Property, Business Contents, Economic Injury (checked), and Military Reservist Economic Injury. Navigation buttons "Previous" and "Next" are visible. A footer contains "SBA.gov", "3-Step Loan Process", and "FEMA Disaster Assistance".

For the first question, check your business type

- Sole Proprietorship
- Corporations
- Partnership
- Private Non-Profit Organizations
- Limited Partnership
- Trust
- Limited Liability Entity

For the second question, Check Economic Injury (EIDL)

Once you make your selection the system will automatically direct you to the correct form .

Select State /County / Disaster Declaration

Use the drop-down box and select the State and County where the loss has happened

Select Coronavirus (COVID-19)

Select	Disaster Name	Disaster Description	State	Disaster Date	Filing Deadline
<input type="radio"/>	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	VA	1/30/2020	10/27/2020
<input checked="" type="radio"/>	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	VA	1/28/2020	10/27/2020
<input type="radio"/>	ALICE DCMS 2.0 SF LV PRES IA DISASTER	Alice DCMS 2.0 SF LV PRES IA Disaster	VA	11/1/2019	8/10/2020
<input type="radio"/>	NEW DCMS 2.0 PRES IA	NEW DCMS 2.0 PRES IA DISASTER AND TEMPLA	VA	8/10/2019	4/27/2021

Complete Certifications

U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress Save

Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one-half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

If you log out or close your browser now you will need to restart your application.

Previous Next

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Read and Electronically Agree to the Certification of Truthful Information and the Executive Orders Document.

U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress

STATEMENTS REQUIRED BY LAWS AND EXECUTIVE ORDERS

To comply with legislation passed by the Congress and Executive Orders issued by the President, Federal executive agencies, including the Small Business Administration (SBA), must notify you of certain information. You can find the regulations and policies implementing these laws and Executive Orders in Title 13, Code of Federal Regulations (CFR), Chapter 1, or our Standard Operating Procedures (SOPs). In order to provide the required notices, the following is a brief summary of the various laws and Executive Orders that affect SBA's Disaster Loan Programs. A glossary of terms can be found at [Disasterloan.sba.gov](#).

FREEDOM OF INFORMATION ACT (5 U.S.C. § 552)

This law provides, with some exceptions, that we must make records or portions of records contained in our files available to persons requesting them. This generally includes aggregate statistical information on our disaster loan programs and other information such as names of borrowers (and their officers, directors, stockholders or partners), loan amounts at maturity, the collateral pledged, and the general purpose of loans. We do not routinely make available to third parties your proprietary data without first notifying you, required by Executive Order 12600, or information that would cause competitive harm or constitute a clearly unwarranted invasion of personal privacy.

Freedom of Information Act (FOIA) requests must describe the specific records you want. For information about the FOIA, contact the Chief, FOI/AP Office, 409 3rd Street, SW, Suite 5900, Washington, DC 20416, or by email at [foia@sba.gov](#).

PRIVACY ACT (5 U.S.C. § 552a)

Anyone can request to see or get copies of any personal information that we have in your file. Any personal information in your file that is retrieved by individual identifiers, such as name or social security number is protected by the Privacy Act, which means requests for information about you may be denied unless we have your written permission to release the information to the requestor or unless the information is subject to disclosure under the Freedom of Information Act. The Agreements and Certifications section of this form contains written permission for us to disclose the information resulting from this collection to state, local or private disaster relief services.

The Privacy Act authorizes SBA to make certain "routine uses" of information protected by that Act. One such routine use for SBA's loan system of records is that when this information indicates a violation or potential violation of law, whether civil, criminal, or administrative in nature, SBA may refer it to the appropriate agency, whether Federal, State, local or foreign, charged with responsibility for or otherwise involved in investigation, prosecution, enforcement or prevention of such violations. Another routine use of personal information is to assist in obtaining credit bureau reports, on the Disaster Loan Applicants and guarantors for purposes of originating, servicing, and liquidating Disaster loans. See, 69 F.R. 38598, 38617 (and as amended from time to time) for additional background and other routine uses.

Under the provisions of the Privacy Act, you are not required to provide social security numbers. (But see the information under Debt Collection Act below.) We use social security numbers to distinguish between people with a similar or the same name for credit decisions and for debt collection purposes. Failure to provide this number may not affect any right, benefit or privilege to which you are entitled by law, but having the number makes it easier for us to more accurately identify to whom adverse credit information applies and to keep accurate loan records.

Note: Any person concerned with the collection, use and disclosure of information, under the Privacy Act may contact the Chief, FOI/PA Office, 409 3rd Street, SW, Suite 5900, Washington, DC 20416 or by e-mail at [foia@sba.gov](#) for information about the Agency's procedures relating to the Privacy Act and the Freedom of Information Act.

DEBT COLLECTION ACT OF 1992; DEFICIT REDUCTION ACT OF 1994; DEBT COLLECTION IMPROVEMENT ACT OF 1996 & other titles (31 U.S.C. 3701 et seq.)

These laws require us to aggressively collect any delinquent loan payments and to require you to give your taxpayer identification number to us when you apply for a loan. If you receive a loan and do not make payments when they become due, we may take one or more of the following actions (this list may not be exhaustive):

- *Report the delinquency to credit reporting bureaus.
- *Offset your income tax refunds or other amounts due to you from the Federal Government.
- *Refer the account to a private collection agency or other agency operating a debt collection center.
- *Suspend or debar you from doing business with the Federal Government.
- *Refer your loan to the Department of Justice.
- *Foreclose on collateral or take other actions permitted in the loan instruments.

I have read the Statements Required by Laws and Executive Orders.

If you log out or close your browser now you will need to restart your application.

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OMB Control No. 3205-0017
Exp. 09/30/2011

Start Application – Form 5



SBA U.S. Small Business Administration

FAQs Help Contact Us My Account Logout

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate document delivery options are available if needed.

Complete the Disaster Business Loan Application (SBA Form 5). Disaster Business Loan Application	Start
Complete, sign and date each Personal Financial Statement (SBA Form 413) shown below. Personal Financial Statement	Complete preceding section(s) first.
Complete each Schedule of Liabilities (SBA Form 2202) shown below. Schedule of Liabilities	Complete preceding section(s) first.
Complete each Request for Transcript of Tax Return (IRS Form 4506-7) shown below. Request for Transcript of Tax Return	Complete preceding section(s) first.
Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available. Applicant Business Federal Tax Return	Complete preceding section(s) first.
Read and accept the Truthful Information Certification. Truthful Information Certification	Complete preceding section(s) first.
Submit Application and Supporting Documents. Submit Application	Complete preceding section(s) first.

ADDITIONAL INFORMATION MAY BE NECESSARY TO PROCESS YOUR APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST.

Complete copy, including all schedules, of the most recent Federal income tax return for each principal owning 20 percent or more, each general partner or managing member, and each affiliate when any owner has more than a 50 percent ownership in the affiliate business. Affiliates include, but are not limited to, business parents, subsidiaries, and/or other businesses with common ownership or management.

If the most recent Federal income tax return has not been filed, a year-end profit-and-loss statement and balance sheet for that tax year.

A current year-to-date profit-and-loss statement.

Additional Filing Requirements (SBA Form 1368) providing monthly sales figures form will generally be required when requesting an increase in the amount of economic injury.

Previous

OMB Control No. 3208-0017 Exp. 06/30/2021

This business type for this example is an LLC.

This page provides information on all the filing requirements necessary to have a successfully completed application.

To begin depress START

Form 5 – Page 1



Fill in the information on this page as necessary, items with a red * are mandatory field and you will not be able to advance to NEXT until these sections are completed.

Helpful Hint: Even where you don't see the red *, try to complete form as much as possible to avoid a delay in processing for reviewer to request information

Disaster Loan Application #200003701 Progress Save

SBA Form 5 - Page 1 of 3

If you know your 9 digit FEMA Registration Number, please enter it here: <input type="text"/>	
1 ARE YOU APPLYING FOR:	
<input type="checkbox"/> Physical Damage -- Indicate type of damage	<input type="checkbox"/> Military Reservist EIDL (MREIDL)
<input type="checkbox"/> Real Property <input type="checkbox"/> Business Contents	Name of Essential Employee <input type="text"/>
<input checked="" type="checkbox"/> Economic Injury (EIDL)	Employee's Social Security Number <input type="text"/>
2 ORGANIZATION TYPE *Sole Proprietors should complete Form SC	
<input type="radio"/> Partnership <input type="radio"/> Limited Partnership <input checked="" type="radio"/> Limited Liability Entity <input type="radio"/> Other <input type="text"/>	
<input type="radio"/> Corporation <input type="radio"/> Nonprofit Organization <input type="radio"/> Trust	
3 *APPLICANT'S LEGAL NAME	4 *Tax Identification Number (including dashes)
<input type="text" value="CHADWICK G. NELSON"/>	<input type="text" value="415-31-1234"/>
5 TRADE NAME (if different from legal name)	6 *BUSINESS PHONE NUMBER (including area code)
<input type="text" value="CHADWICK'S VACATION RENTALS C/VB"/>	<input type="text" value="817-845-3369"/>
7 MAILING ADDRESS	
<input checked="" type="radio"/> Business <input type="radio"/> Home <input type="radio"/> Temporary <input type="radio"/> Other <input type="text"/>	
*Number, Street, and/or Post Office Box <input type="text" value="123 MAIN"/>	
*Zip <input type="text" value="20170"/>	*City <input type="text" value="HERNDON"/>
*State <input type="text" value="VA"/>	County <input type="text" value="Falls Church"/>
8 DAMAGED PROPERTY ADDRESS(ES)	
*BUSINESS PROPERTY IS: <input checked="" type="radio"/> Owned <input type="radio"/> Leased	
Make this Address the same as Applicant's Mailing Address entered in Section 7	
*Number and Street Name <input type="text" value="123 MAIN"/>	
*Zip <input type="text" value="20170"/>	*City <input type="text" value="HERNDON"/>
*State <input type="text" value="VA"/>	*County <input type="text" value="Falls Church"/>
Coverage Type <input type="text" value="Hazard"/>	Insurance Company <input type="text" value="Allstate"/>
Agent Name <input type="text" value="Tom Brogan"/>	Policy Number <input type="text" value="PK0123-04"/>
Phone Number of Insurance Agent <input type="text" value="703-776-1500"/>	
Add Another Insurance	
Add Another Damaged Property	
9 PROVIDE THE NAME(S) OF THE INDIVIDUAL(S) TO CONTACT FOR:	
Loss Verification Inspection Information necessary to process the Application	
*Name <input type="text" value="CHAD NELSON"/>	*Name <input type="text" value="CHAD NELSON"/>
*Telephone Number <input type="text" value="817-845-3369"/>	*Telephone Number <input type="text" value="817-845-3369"/>
10 ALTERNATE WAY TO CONTACT YOU	
Cell Number <input type="text"/>	E-mail <input type="text"/>
Fax Number <input type="text"/>	Other <input type="text"/>
11 BUSINESS ACTIVITY: <input type="text" value="VACATION RENTALS"/>	12 NUMBER OF EMPLOYEES: (Pre-Disaster) <input type="text" value="1"/>
13 * DATE BUSINESS ESTABLISHED: <input type="text" value="01/01/2008"/>	14 * CURRENT MANAGEMENT SENCE <input type="text" value="01/01/2008"/>
15 AMOUNT OF ESTIMATED LOSS:	
Real Estate <input type="text"/>	Inventory <input type="text"/>
Machinery & Equipment <input type="text"/>	Leasehold Improvements <input type="text"/>
16 *Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC? <input type="radio"/> Yes <input checked="" type="radio"/> No	

Previous Next

OMB Control No. 3245-0017 Exp. 06/30/2021

Form 5 – Pages 2 and 3



Page 2 of Form 5 allows the business owner to provide information about any Partners or Affiliate Businesses.

Note: If a business is a partnership all members must listed with the % of ownership until the combined entries equal 100%

Page 3 is used for any relevant comments

Filing Requirements



Disaster Loan Application #2000003701 Progress

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Business Loan Application** (SBA Form 5).

✓ Disaster Business Loan Application

Update

Complete, sign and date each **Personal Financial Statement** (SBA Form 413) shown below.

CHADWICK R NELSON

Start

CRAIG BLACKLEY

Start

Complete each **Schedule of Liabilities** (SBA Form 2202) shown below.

CHADWICK G. NELSON

Start

Complete each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below.

CHADWICK G. NELSON

Start

CHADWICK R NELSON

Start

CRAIG BLACKLEY

Start

Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available

CHADWICK G. NELSON

Start

Read and accept the Truthful Information Certification.

Truthful Information Certification

Complete preceding section(s) first.

Submit Application and Supporting Documents.

Submit Application

Complete preceding section(s) first.

Now that the application is complete, the filing requirements on this page must be submitted / uploaded to complete the process.

Personal Financial Statement



Complete, sign and date each **Personal Financial Statement (SBA Form 413)** shown below.

CHADWICK R NELSON

CRAIG BLACKLEY

You can use this form to complete your personal financial statement or upload a financial statement you already have by scanning and uploading that document

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Personal Income

Please provide the sources of personal income of CHADWICK R NELSON.

If you are unable to enter data for this Personal Financial Statement now, click [here](#) to download a paper copy to submit offline.

Income amounts should be based on annual whole dollar amounts. As of 12/15/2019 (MM/DD/YYYY)

Salary	\$45,000.00	Real Estate Income	\$175,000.00
Net Investment Income		Other Income ¹	

Description of Other Income (example - Alimony, Child Support, Disability, Pension, Social Security, etc.)
240 characters remaining

1 - Alimony or child support payments need not be disclosed in "Other Income" unless it is desired to have such payments counted toward total income.

OMB Control No. 3243-0188
Exp. 01/31/2018

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

If you indicated you have real estate you must complete this form, supplying additional information

Personal Real Estate Owned

Please provide the information for real estate owned by CHADWICK R NELSON. List each parcel separately.

- Click "Add Another" to enter a new property
- Scroll buttons below the real estate section can be used to move between pages of real estate.
- To remove a property, click the red X next to that property.

I do not own real estate

Property 1	
Type of Property	Investment
Address	175 SIDNEY
City, State, Zip Code	ATLANTA, GA 30303
Date Purchased (MM/YYYY)	12/2018
Original Cost	\$145,000.00
Present Market Value ¹	\$450,000.00
Name of Mortgage Holder	
Street Address / PO Box	
City, State, Zip Code	
Mortgage Account Number	
Mortgage Balance ²	
Amount of Payment per Mo/Yr	
Status of Mortgage	

Page 1 of 1

1 - Market Value(s) will be totaled and displayed on the Personal Assets page.
2 - Mortgage Balance(s) will be totaled and displayed on the Personal Debts page.

Personal Assets / Debits

The applicant and any partner would need to provide information on assets and debits

Disaster Loan Application #2000003701 Progress Save

Personal Assets

Please provide the personal assets for CHADWICK R. NELSON.

- Click "Add Another" to enter a new Security (Stocks and Bonds).
- To remove a Security, click the red X next to the Security (Stocks and Bonds).

Stocks and Bonds

Delete	Number of Shares	Name of Securities	Cost	Market Value Quotation/Exchange	Date of Quotation/Exchange	Total Value
X						\$0.00
Add Another						Total Value of Stocks & Bonds: \$0.00
						Total Value for All Stocks and Bonds will display in Assets section below.

Assets

Cash on Hand & in Banks	\$35,000.00	Stocks & Bonds (Total from Stocks and Bonds Section)	\$0.00
Savings Accounts	\$45,000.00	Real Estate (Total from Real Estate Section)	\$450,000.00
IRA or Other Retirement Account	\$1,000,564.00	Automobiles - Total Present Value (Describe below, and include Year/Make/Model)	
Accounts & Notes Receivable		Other Personal Property (Describe below)	
Life Insurance - Cash Surrender Value Only (Describe below)		Other Assets (Describe below)	
			Total Assets \$1,530,564.00

Life Insurance Held
(Give face amount and cash surrender value of policies - name of insurance company and beneficiaries.)

240 characters remaining

Other Personal Property and Other Assets
(Describe, and if any is pledged as security, state name and address of lien holder, amount of lien, terms of payment and if delinquent, describe delinquency.)

240 characters remaining

Previous Next

Disaster Loan Application #2000003701 Progress Save

Personal Debts

Please provide the personal debts for CHADWICK R. NELSON.

- Click "Add Another" to enter a new Noteholder.
- To remove Noteholder, click the red X next to the Noteholder.

Notes Payable to Banks & Others

Delete	Name and Address of Noteholder(s)	Original Balance	Current Balance	Payment Amount	Frequency (monthly, etc.)	How Secured or Endorsed Type of Collateral
X						
Add Another						Total of Current Balances: \$0.00
						Current Balances will display in the Debts Section below.

Debts

Accounts Payable	\$4,500.00	Loan on Life Insurance	
Notes Payable to Banks & Others (total of Current Balance from above)	\$0.00	Mortgages on Real Estate (total from Real Estate Section)	\$0.00
Installment Account (Auto)		Unpaid Taxes (Describe below)	
Monthly Payment		Other Liabilities (Describe below)	\$45,000.00
Installment Account (Other)			
Monthly Payment		Total Debts	\$49,500.00

Unpaid Taxes
(Describe in detail, as to type, as to whom payable, when due, amount, and to what property, if any, a tax lien attached.)

240 characters remaining

Other Debts
(Describe in detail.)

240 characters remaining

Contingent Liabilities

As Endorser or Co-Maker		Provision for Federal Income Tax	
Legal Claims & Judgments		Other Special Debt	

Previous Next

Schedule of Liabilities – SBA form 2202



Applicant would click on Schedule of Liabilities and either complete the SBA form or upload the applicant's document

Complete each *Schedule of Liabilities* (SBA Form 2202) shown below.

CHADWICK G. NELSON

Start

U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress Save

Schedule of Liabilities - (Notes, Mortgages and Accounts Payable)

This form is provided for your convenience in responding to filing requirements in Item 2 on the application, SBA Form 5. You may use your own form if you prefer. The information contained in this schedule is a supplement to your balance sheet and should balance to the liabilities presented on that form.

If you are unable to enter data for the Schedule of Liabilities now, click [here](#) to download a paper copy to submit offline.

Name: CHADWICK G. NELSON
Date of Schedule:

I have NO Debts

- Click "Add Another" to enter a new creditor.
- To remove a creditor, click the red X next to the creditor.

Delete	Name of Creditor	Original Amount	Original Date (MM/YYYY)	* Current Balance	Current?	Maturity Date (MM/YYYY)	* Payment Amount	* Month or Year	How Secured
X	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Another

Previous Next

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Uploaded 4506T



The 4506T can be uploaded once the form is printed and signed. You would need to save a copy on your desktop, once saved browse find the document and upload.

You could also opt to deliver offline

SBA U.S. Small Business Administration

FAQs Help Contact Us My Account Logout

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

You must check the box in the signature area to acknowledge you have the authority to sign and request the information. The form will not be processed and returned to you if the box is unchecked.

Name shown on tax return. If a joint return, the name shown first. CHADWICK R NELSON	First SSN, individual taxpayer identification number or employer identification number 415-31-1234
---	---

Current address (including apt., room, or suite no.), city, state, and ZIP code
123 MAIN, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address

Address Line 1	Address Line 2	City	State	Zip Code
----------------	----------------	------	-------	----------

Tax Form Number(s)
1040

Year or period requested
2018, 2017, 2016

Signature of taxpayer(s).
I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to sign on behalf of the taxpayer.

NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Request for Transcript of Tax Return - Download / Upload

- Download the completed Request for Transcript Of Tax Return for CHADWICK R NELSON**
The data collection for your Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save your document.
- Sign and date the document.**
Once downloaded and printed, be sure to **sign** and **date** the document.
- Include the signed document with your application.**
Scan and attach your signed Request for Transcript of Tax Return (IRS Form 4506-T).
File Name:

Attached file must be an unprotected file in PDF format less than 38MB.

OR

If you are unable to attach a signed copy of the printed document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The signed paper document must be received by the SBA before processing of your application can begin.

I agree to deliver a copy of the completed document to the SBA.



Electronically file 4506T

Each Applicant and Partner must submit a 4506T

Complete each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below.

CHADWICK G. NELSON

CHADWICK R NELSON

CRAIG BLACKLEY

SBA U.S. Small Business Administration

FAQs Help Contact Us My Account Logout

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first. **First SSN, individual taxpayer identification number, or employer identification number**
 CHADWICK G. NELSON 415-31-1234

Current address (including apt., room, or suite no.), city, state, and ZIP code
 123 MAIN, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address
 Address Line 1 Address Line 2 City State Zip Code

*Title (of taxpayer or person authorized to obtain the tax information requested)

Tax Form Number(s) Year or period requested
 * 12/31/2018 * 12/31/2017 * 12/31/2016
 Enter the ending date of the fiscal year or period using the MM/DD format for each of the years shown below.

Signature of taxpayer(s).
 I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first. **First SSN, individual taxpayer identification number, or employer identification number**
 CHADWICK G. NELSON 415-31-1234

Current address (including apt., room, or suite no.), city, state, and ZIP code
 123 MAIN, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address
 Address Line 1 Address Line 2 City State Zip Code

*Title (of taxpayer or person authorized to obtain the tax information requested)

Tax Form Number(s) Year or period requested
 * 12/31/2018 * 12/31/2017 * 12/31/2016
 Enter the ending date of the fiscal year or period using the MM/DD format for each of the years shown below.

Signature of taxpayer(s).
 I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

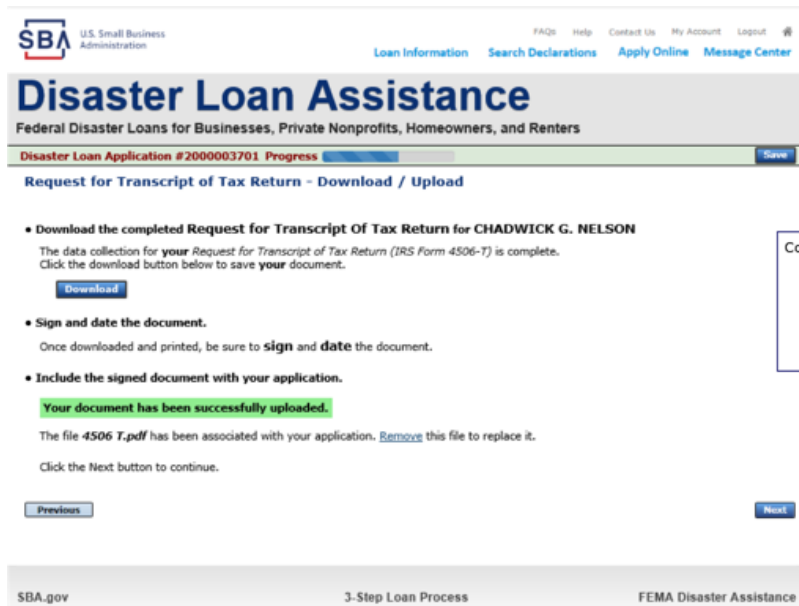
NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

DRS Form No. 1545-1872

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

4506T Uploaded Successful



SBA U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Request for Transcript of Tax Return - Download / Upload

- Download the completed **Request for Transcript of Tax Return** for **CHADWICK G. NELSON**

The data collection for your *Request for Transcript of Tax Return (IRS Form 4506-T)* is complete. Click the download button below to save your document.
- Sign and date the document.**

Once downloaded and printed, be sure to **sign** and **date** the document.
- Include the signed document with your application.**

Your document has been successfully uploaded.

The file **4506 T.pdf** has been associated with your application. [Remove](#) this file to replace it.

Click the Next button to continue.

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Complete each **Request for Transcript of Tax Return (IRS Form 4506-T)** shown below.

✓ CHADWICK G. NELSON	Document attached	<input type="button" value="Update"/>
✓ CHADWICK R NELSON	Document attached	<input type="button" value="Update"/>
✓ CRAIG BLACKLEY	Document attached	<input type="button" value="Update"/>

Once the 4506 T is uploaded you will receive a message back indicating the transmittal was successful. Make sure all fields are complete. All partners must submit this form for their individual and business taxes.

Tax Returns



To complete your application you must upload your most recent tax returns.

Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available

CHADWICK G. NELSON Start

SBA U.S. Small Business Administration

FAQs Help Contact Us My Account Logout

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress Save

Federal Tax Return - Upload

• Include the document with your application.

Scan and attach the Federal Tax Return for the Applicant Business.

Attached file must be an unprotected file in PDF format less than 38MB.

OR

If you are unable to attach a completed copy of the document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The document must be received by the SBA before processing of your application can begin.

I agree to deliver a copy of the completed document to the SBA.

Previous Next

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Taxes should be scanned and saved on your desktop. You should then upload the tax returns.



Certificate as to Truthful Information

Read and accept the Truthful Information Certification.

Truthful Information Certification

Start



U.S. Small Business Administration

[FAQs](#) [Help](#) [Contact Us](#) [My Account](#) [Logout](#)

[Loan Information](#) [Search Declarations](#) [Apply Online](#) [Message Center](#)

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Save

Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

Previous

Next

Filing Requirements Complete

You can see that all filing requirements no longer say “start” what shows now is all filing requirements have been updated and the application is ready to submit

A common problem occurring on the SBA Website is at the end of the application there is a signature page that is seemingly overloaded and will not complete the application without that signature. The solution given by the SBA support team was to have the client log off wait 15 minutes and log back on again. As long as the application was saved they should be able to submit. Caution: this may need to be repeated multiple times

Disaster Loan Application #2000003701 Progress

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Business Loan Application** (SBA Form 5).
 Disaster Business Loan Application

Complete, sign and date each **Personal Financial Statement** (SBA Form 413) shown below.
 CHADWICK R NELSON
 CRAIG BLACKLEY

Complete each **Schedule of Liabilities** (SBA Form 2202) shown below.
 CHADWICK G. NELSON

Complete each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below.
 CHADWICK G. NELSON
 CHADWICK R NELSON
 CRAIG BLACKLEY

Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available
 CHADWICK G. NELSON

Read and accept the Truthful Information Certification.
 Truthful Information Certification Complete preceding section(s) first.

Submit Application and Supporting Documents.
 Submit Application Complete preceding section(s) first.

Disaster Loan Application #2000003701 Progress

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Business Loan Application** (SBA Form 5).
 Disaster Business Loan Application

Complete, sign and date each **Personal Financial Statement** (SBA Form 413) shown below.
 CHADWICK R NELSON
 CRAIG BLACKLEY

Complete each **Schedule of Liabilities** (SBA Form 2202) shown below.
 CHADWICK G. NELSON

Complete each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below.
 CHADWICK G. NELSON Document attached
 CHADWICK R NELSON Document attached
 CRAIG BLACKLEY Document attached

Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available
 CHADWICK G. NELSON Document attached

Read and accept the Truthful Information Certification.
 Truthful Information Certification

Submit Application and Supporting Documents.
 Preview Electronic Loan Application
 Submit Application

Application Successfully Submitted



The screenshot shows the SBA website's "Disaster Loan Assistance" page. The header includes the SBA logo and navigation links: "Loan Information", "Search Declarations", "Apply Online", and "Message Center". A red circle highlights a notification icon in the "Message Center" link. The main content area is titled "Disaster Loan Assistance" and "Application Submission Confirmation". It states that application number 2000003701 has been submitted and provides instructions on how to download and retain submitted documents. A "Home Page" button is located at the bottom of the page.

Once the application is successfully submitted you will get this page. In the right hand corner a message indicator will appear. The message confirms submittal of the application

This screenshot shows the "Message Center" section of the SBA website. It displays a table with one message entry. A red arrow points from the text above to the "Message Center" link in the navigation bar.

Subject	Received	
SBA Application No. 2000003701 - Submit Confirmation	3/15/2020 11:09:29 AM	Delete

[Home Page](#)

Application Submission Confirmation



After submission you will see that your application number has been submitted.

The screenshot shows the SBA U.S. Small Business Administration website. At the top, there are navigation links: 'Loan Information', 'Search Declarations', 'Apply Online', and 'Message Center' with a notification icon. The main heading is 'Disaster Loan Assistance' with the subtitle 'Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters'. Below this is a progress bar for 'Disaster Loan Application #2000003700' which is nearly full. The section is titled 'Application Submission Confirmation' and contains the following text: 'Application number 2000003700 has been submitted. Please download and retain [your submitted document\(s\)](#) for your records. Click [here](#) to return to your home page. If you are finished, you can [log out of the application](#). Logging out of the application will clear your activity from your browser's memory. This is especially important if you use a shared or public computer.'

Home Page



After completing application you automatically return to the home page.







From here you can check the status of your application by clicking the "Status" icon.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters


Hello, John

My Applications & Loans

Business Application #2000003704  Applicant: JONES, JOHN WESLEY Status: SUBMITTED Last updated: 3/15/2020	 Status  Documents
Home Application #2000003700  Applicant: JONES, JOHN WESLEY Status: RECEIVED-IN REVIEW Last updated: 3/15/2020	 Status  Documents



Eligible Disaster Areas



Apply Online

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Application Status



Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Application Status

Current Application Status: RECEIVED-IN REVIEW

Application Number: 2000003700
Loan Type: Home
Disaster Name: VA-00485 - 2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50
Status Change Date: March 14, 2020
Status Description: We received your SBA disaster loan application and we are reviewing it to make sure you have submitted the required documents needed to process your loan request. We will contact you if you need to submit additional information in order to complete your loan application.

[« Home Page](#)

[iBA.gov](#)

[3-Step Loan Process](#)

[FEMA Disaster Assistance](#)

Additional Supporting Documentation

In addition to submitting your Loan Application (SBA Form 5) and your tax return, the SBA will need to review your current and projected losses due to the disaster using Form 1368. For now, we suggest that you send this information by email, fax or mail.

- Include your full name and your application number on all correspondence submitted to the SBA.
- Email your completed document(s) as attachments to: disasterloans@sba.gov

Any information you send to SBA via email is sent via an unsecured email link. Due to the nature of the Internet, it is possible that unsecured email could be intercepted by third parties. Attachments that you email to the SBA cannot be larger than 5MB due to the SBA's size limitation on emails.

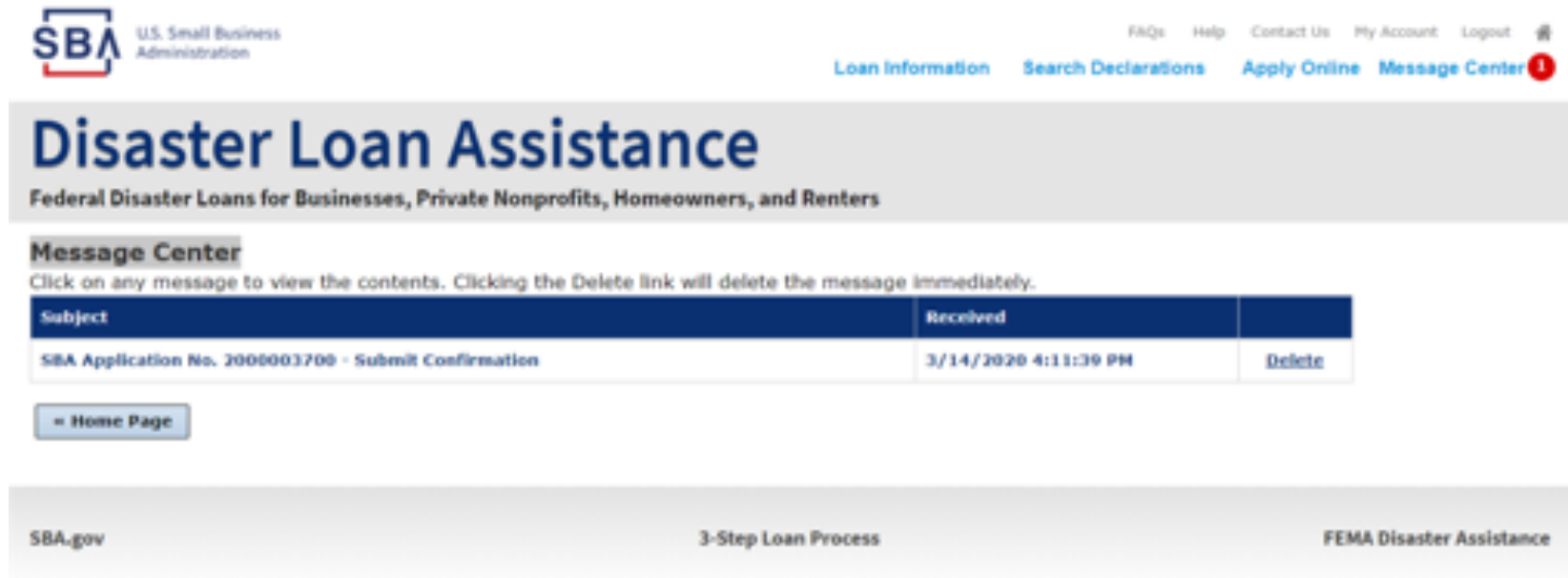
Additional Supporting Documentation

Fax your document(s) to: 1-202-481-1505.

Mail your completed document(s) to:

U.S. Small Business Administration
Processing & Disbursement Center
Attn: ELA Mail Department
P.O. Box 156119
Fort Worth, TX 76155

To Check the Status of Your Loan- Go to the Message Center



The screenshot shows the SBA Disaster Loan Assistance website. At the top left is the SBA logo with the text "U.S. Small Business Administration". To the right are navigation links: "Loan Information", "Search Declarations", "Apply Online", and "Message Center" (which has a red notification icon). Below the navigation is a header for "Disaster Loan Assistance" with the subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". The main content area is titled "Message Center" and includes instructions: "Click on any message to view the contents. Clicking the Delete link will delete the message immediately." Below this is a table with one message entry:

Subject	Received	
SBA Application No. 2008003700 - Submit Confirmation	3/14/2020 4:11:39 PM	Delete

Below the table is a button labeled "= Home Page". At the bottom of the page are three links: "SBA.gov", "3-Step Loan Process", and "FEMA Disaster Assistance".

After application submission, to check the status of the loan, go to the Message Center

Application Instructions for Sole Proprietorships

If you need assistance completing the forms,

Contact your NYSSBDC Business Advisor. If you don't have a Business Advisor, make an appointment for online counseling with a business advisor at one of the 24 NYS centers by going to:

<http://nyssbdc.org/appointment.html>

Example of Sole Proprietorship Business

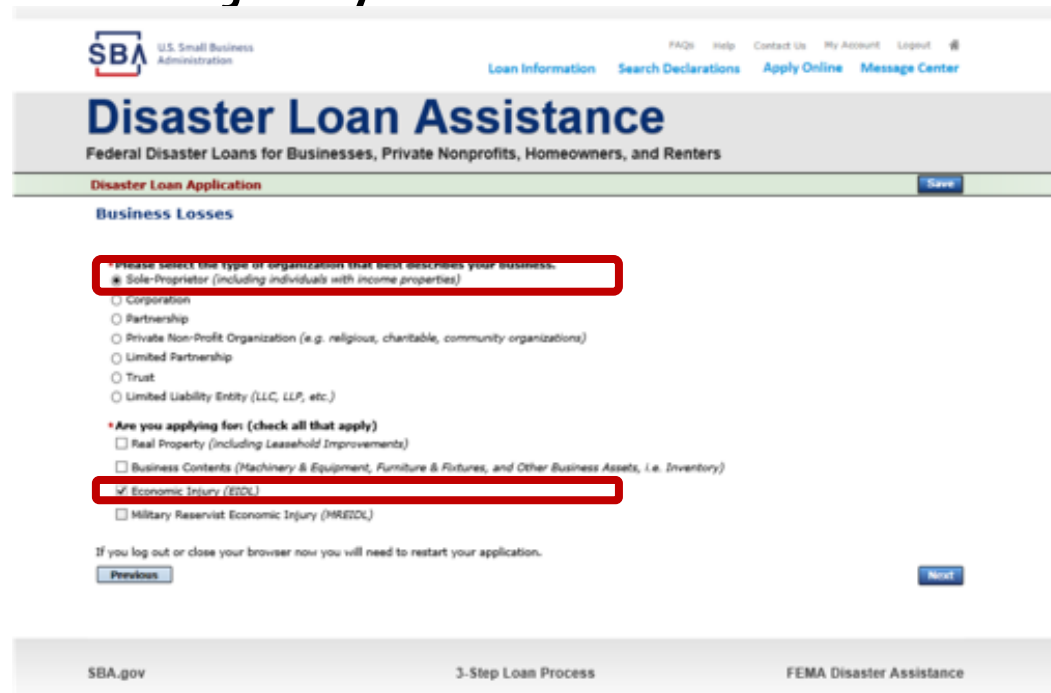


Types of Sole Proprietorship Businesses:

- Rental Property
- Home based businesses
- Self employed trades
- IT Consultation Services
- Tutoring
- Catering Service
- Music Instructor from the home

Sole Proprietorships Applying for the Coronavirus Economic Injury Loan

For Sole Proprietorship businesses it is important that only “Economic Injury” be checked. Please do not check Real Property or Business Content as this declaration does not include physical losses.



The screenshot shows the SBA Disaster Loan Assistance application form. The page title is "Disaster Loan Assistance" with the subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". The form is titled "Disaster Loan Application" and is currently on the "Business Losses" section. The form includes a "Save" button and a "Next" button. The "Business Losses" section contains the following questions and options:

- Please select the type of organization that best describes your business.**
 - Sole Proprietor (including individuals with income properties)
 - Corporation
 - Partnership
 - Private Non-Profit Organization (e.g. religious, charitable, community organizations)
 - Limited Partnership
 - Trust
 - Limited Liability Entity (LLC, LLP, etc.)
- Are you applying for: (check all that apply)**
 - Real Property (including Leasehold Improvements)
 - Business Contents (Machinery & Equipment, Furniture & Fixtures, and Other Business Assets, i.e. Inventory)
 - Economic Injury (EIDL)
 - Military Reservist Economic Injury (MREIDL)

At the bottom of the form, there is a note: "If you log out or close your browser now you will need to restart your application." and a "Previous" button.

The footer of the page contains: SBA.gov, 3-Step Loan Process, and FEMA Disaster Assistance.

Select State /County / Disaster Declaration

Use the drop-down box and select the State and County where the loss has happened

U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress Save

Declaration Selection

Please enter the State and County of the property damaged by the disaster.

*State: Virginia *County: Selected County

If you log out or close your browser now you will need to restart your application.

Previous Next

SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Select Coronavirus (COVID-19)

U.S. Small Business Administration

Loan Information Search Declarations Apply Online Message Center

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress Save

Declaration Selection

Please enter the State and County of the property damaged by the disaster.

*State: Virginia *County: Fairfax

Select the Disaster that affected you.

Select	Disaster Name	Disaster Description	State	Disaster Date	Filing Deadline
<input type="radio"/>	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	VA	1/30/2020	10/27/2020
<input checked="" type="radio"/>	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	VA	1/28/2020	10/27/2020
<input type="radio"/>	ALICE DCMS 2.0 SF LV PRES IA DISASTER	Alice DCMS 2.0 SF LV PRES IA Disaster	VA	11/1/2019	8/10/2020
<input type="radio"/>	NEW DCMS 2.0 PRES IA	NEW DCMS 2.0 PRES IA DISASTER AND TEMPLA	VA	8/10/2019	4/27/2021

Certification and Executive Order

Read the “Warning”, check “I Certify” then click “Save” and “Next”.

Read the information, check “I have read...” then click “Next”.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress
Save

Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

If you log out or close your browser now you will need to restart your application.

Previous
Next

Disaster Loan Application Progress

STATEMENTS REQUIRED BY LAWS AND EXECUTIVE ORDERS

Coastal Barrier Resources Act (Public Law 97-348)

Applicants whose property has been determined by the Federal Emergency Management Agency's Flood Insurance Rate Maps (FIRM's), to be in a Coastal Barrier Resource Area (COBRA), are ineligible for SBA loan assistance due to Public Law.

The Coastal Barrier Resources Act (Public Law 97-348) prohibits Federal financial assistance to applicants located in the Coastal Barrier System. Consequently, under the provisions of the law, for those applicants in the Coastal Barrier Resource Area, SBA Disaster Assistance is prevented from making any loan for:

- (1.) replacement or repair of physical damages or,
- (2.) funds for economic injury losses or,
- (3.) funds for relocations out of the Coastal Barrier Resources Area.

If you are a vacationer, or transient staying in the area on vacation, you may have eligibility for your personal property losses. To establish this eligibility you will be asked to provide documentation of your presence in the area at the time of the disaster and to support that your stay was temporary in nature.

REAL ESTATE REPAIRS/TEXAS HOMESTEAD LAW

If you intend to apply for any SBA funds to repair your home or family business, please carefully read and comply with the following. Texas law provides extensive protection for "homestead" property. Homestead property includes your personal residence, and, in many cases, your family business. Texas homestead law directly affects SBA, as well as other lenders, who provide funds for the repair or acquisition of homestead property.

In order for SBA to place a valid lien on homestead property, you and a contractor must: 1) sign a Mechanic's and Materialman's Lien Contract (M & M Lien), Mechanic's Lien Note and Assignment of Mechanic's Lien, before you begin your repairs, and; 2) file the signed contract for record in the County Recorder's office of the county where your property is located. If you are waiting on SBA funds to begin your repairs, SBA will prepare and include all required mechanic's lien documents with your closing papers, if and when your loan is approved.

I have read the Statements Required by Laws and Executive Orders.

If you log out or close your browser now you will need to restart your application.

Previous
Next

Filing Requirements

To continue with the application process click "Start" to complete SBA Form 5C.

Disaster Loan Application #2000003700 Progress

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate document delivery options are available if needed.

Complete the **Disaster Home / Sole Proprietor Loan Application (SBA Form 5C)**.

Disaster Home / Sole Proprietor Loan Application Start

Complete and sign each **Request for Transcript of Tax Return (IRS Form 4506-T)** shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

Request for Transcript of Tax Return Complete preceding section(s) first.

Read and accept the Truthful Information Certification.

Truthful Information Certification Complete preceding section(s) first.

Submit Application and Supporting Documents.

Submit Application Complete preceding section(s) first.

WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:

If any applicant has changed employment within the past two years, provide a copy of a current (within 1 month of the application date) pay stub for all applicants

If we need additional income information, you may be asked to provide copies of your Federal income tax returns, including all schedules

IF SBA APPROVES YOUR LOAN, WE MAY REQUIRE THE FOLLOWING ITEMS BEFORE LOAN CLOSING. WE WILL ADVISE YOU IN WRITING, OF THE DOCUMENTS WE NEED.

If you own your residence, a COMPLETE legible copy of the deed, including the legal description of the property

If the damaged property is your primary residence, proof of residency at the damaged address

If you had damage to a manufactured home, a copy of the title. If you own the lot where the home is located, a COMPLETE legible copy of the deed, including the legal description of the property

If you have damage to an automobile or other vehicle, proof of ownership (a copy of the registration, title, bill of sale, etc.)

Previous

OMB Control No. 3245-0018
Exp. 07/31/2021

Completing Form 5C - Sole Proprietor Loan Application



Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field. Tip: Add multiple methods of contact to save time if loan processor has questions. Remember to Click "Save" before "Next"

Disaster Loan Application #2000003704 Progress: Save

Primary Applicant Information

INFORMATION ABOUT THE APPLICANT

Copy User Registration Information

*First Name: JOHN
Middle Name: WESLEY
*Last Name: JONES
Suffix: Jr.
*Date of Birth: 01/01/1975
*Social Security Number: 111-22-3456
*Marital Status: Married Not Married
*Are you a U.S. Citizen? Yes No
*Are you an SBA Employee? Yes No
*Household Size: 1
*Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC? Yes No

CONTACT INFORMATION

*Check your preferred method of contact:

E-mail Address: E-mail Address
 Cell Phone: Cell Phone
 Home Phone: 111-111-1111
 Work Phone: Work Phone

Closest Relative Not Living with You:

Name: Sam Jones
Phone Number: 222-222-2222

MAILING ADDRESS

*Address: 101 HOMETOWN ST
*Zip: 20170 *City: HERNDON *State: VA County: Fairfax

INCOME INFORMATION

Employed Unemployed Self Employed Retired *Employer Name: JWI Builders
*Total Annual Income (before deductions): \$99,000.00 *Employer Phone Number: 111-222-3456

Note: Include all recurring income from all sources such as employment, self-employment, part-time work, social security, retirement income, disability income, interest income, child support, alimony, etc.
Do not include one-time or non-recurring income.

Previous Add Joint Applicant **Next**

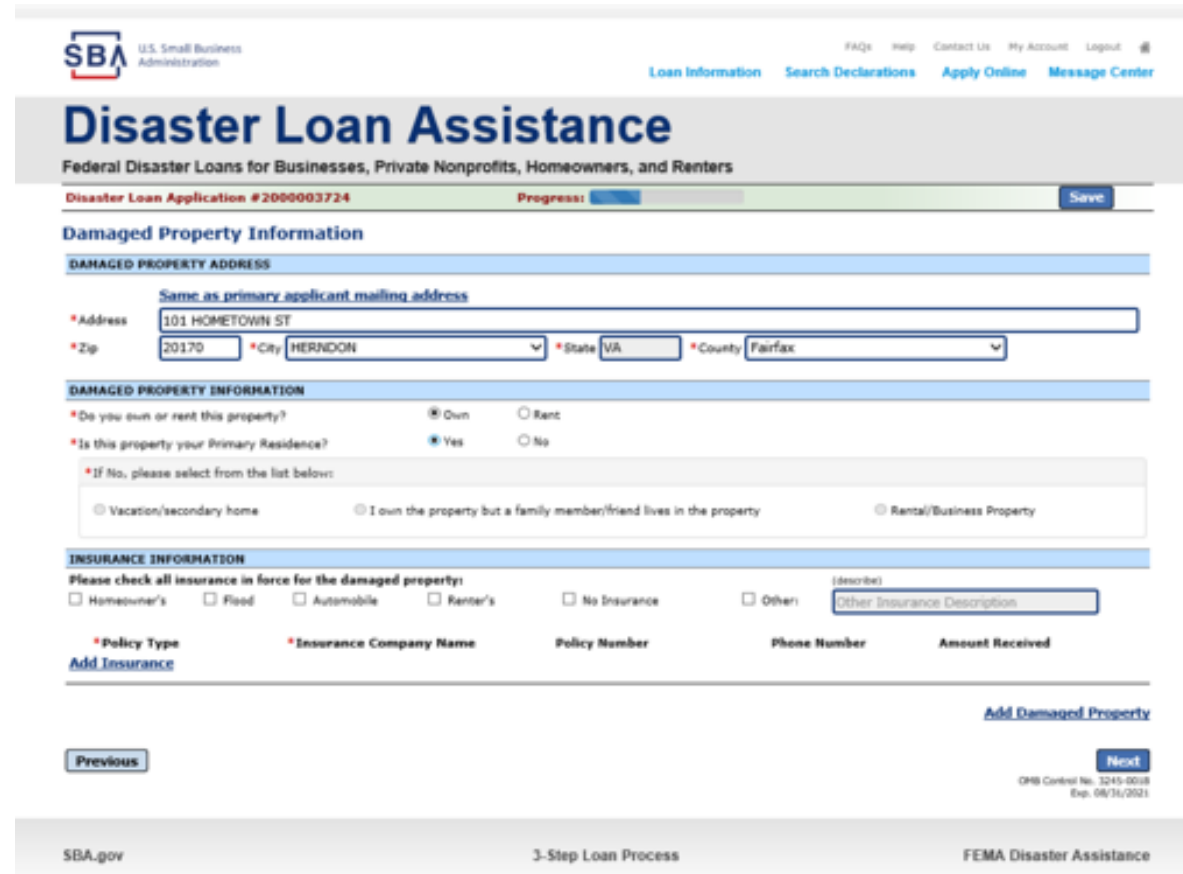
OMB Control No. 3245-0018
Exp. 08/31/2021

Form 5C continued - Damaged Property Information

****Important!

You may be asked about Damaged Property even though there is not property damage. Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field. Under "Please check all insurance in force for the damaged property:" Check "Other" then in Description, type N/A. Click "Save",

*****Do not click "Add Damaged Property",
*****Then Click "Next"



The screenshot shows the 'Disaster Loan Assistance' application page for 'Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters'. The application number is 200003724. The 'Damaged Property Information' section includes:

- DAMAGED PROPERTY ADDRESS:** A link to 'Same as primary applicant mailing address'. Fields for Address (101 HOMETOWN ST), Zip (20170), City (HERNDON), State (VA), and County (Fairfax).
- DAMAGED PROPERTY INFORMATION:**
 - Do you own or rent this property? (Selected: Own)
 - Is this property your Primary Residence? (Selected: Yes)
 - If No, please select from the list below:
 - Vacation/secondary home
 - I own the property but a family member/friend lives in the property
 - Rental/Business Property
- INSURANCE INFORMATION:**
 - Please check all insurance in force for the damaged property! (Selected: Other)
 - Other Insurance Description: (describe)
- Table:**

*Policy Type	*Insurance Company Name	Policy Number	Phone Number	Amount Received
Add Insurance				

Navigation buttons: Previous, Add Damaged Property, Next. Footer: SBA.gov, 3-Step Loan Process, FEMA Disaster Assistance. OMB Control No. 3245-0048, Exp. 06/30/2021.

Form 5C continued - Debts and Assets Information

Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field.

Disaster Loan Application #2000003700 Progress: Save

Debts and Assets Information

DEBTS I have no debts

Mortgage Holder or Landlord's Name (Primary Residence)

Name	Monthly Payment/Rent	Current Balance
Mortgage 1	\$1,000.00	\$60,000.00

2nd Mortgage Holder Name (if applicable)

Name	Monthly Payment/Rent	Current Balance
Name	Monthly Payment/Rent	Current Balance

Note: Please complete the section below if the amounts are NOT included in your mortgage payment:

Real Estate Taxes (per year)	Homeowner's Insurance (per year)	Condo/Townhome/HOA/Co-Op Fees (per year)
\$2,500.00	\$1,000.00	\$250.00

Other Debt including auto payments, credit cards, installment loans, student loans, etc. Note: Only include debts that will last longer than 10 months.

* Name of Creditor	* Monthly Payment	Current Balance
Add Debt		

ASSETS

Pre-disaster values:

- *Cash, Bank Accounts and Marketable Securities (e.g. Stock & Bonds, CDs, etc.) (Not including retirement accounts) \$95,000.00
- * Retirement Accounts (e.g. IRAs, Keogh, TSP or other similar accounts) \$20,000.00
- * Personal Property (furniture, appliances, vehicles, RVs, etc.) \$35,000.00
- * Primary Residence \$250,000.00
- All Other Real Estate (describe) Other Real Estate Description \$0.00

OTHER DISASTER ASSISTANCE

FEMA Registration Number

*Other than FEMA, have you received any grant award (i.e. city grants, county grants, state grants, etc.): Yes No

State Amount Other Amount Describe

[Previous](#) [Next](#)

OMB Control No. 3245-0018
Exp. 08/31/2021

Form 5C continued - Disclosure Statements

Disaster Loan Application #2000003704 Progress: Save

Disclosure Statements

DISCLOSURES

The responses below apply to the Applicant and Joint Applicant, if any. Please explain any "Yes" responses.

- *1. Are you delinquent on any Federal taxes, Federal loans, Federal grants, or 60 days past due on any child support obligation? Yes No

- *2. Are you currently a defendant in any lawsuits or have pending judgements against you? Yes No

- *3. Are you currently suspended or debarred from contracting with Federal government or receiving Federal grants or loans? Yes No

- *4. Do you have federal loans, federally guaranteed loans, or previous SBA loans? Yes No

- *5. Are you engaged in the production or distribution of any product that has been determined to be obscene by a court of competent jurisdiction? Yes No

- *6. In the past year, have you been convicted of a felony committed in connection with a riot or civil disorder? Yes No

- *7. Are you presently, a) subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction; b) have you been arrested in the past six months for any criminal offense; c) for any criminal offense -other than a minor vehicle violation -- have you ever: 1) been convicted, 2) plead guilty, 3) plead nolo contendere, 4) been placed on pretrial diversion, or 5) been placed on any form of parole or probation (including probation before judgment)? Yes No

Fill in the information as required and then hit next.

Fields marked with a red asterisk is a required field.

BUSINESS ACTIVITY

Business Activity	*Date Business Established	Number of Employees (pre-disaster)
JWJ Building	01/01/2000	5

REPRESENTATIVE INFORMATION

If you have paid a representative (packager, attorney, accountant, etc.) to assist you in completing the application, please complete the section below.

Representative Name	Street Address	City	State	Zip	Fee charged or agreed upon
Representative Name	Street Address	City	▼	Zip	Fee charged or agreed upon

Previous

Next

GHB Control No. 3245-0018
Exp. 08/31/2021

Form 5C continued - Consent and Additional Comments



Read the information, check "All the information..." then click "Next".

Additional Comments are used for clarifying or additional information.

Click "Next" to continue the process.

Disaster Loan Application #2000003700 Progress: Save

Consent

CONSENT

I authorize my insurance company, bank, financial institution, or other creditors to release to SBA all records and financial information necessary to process this application.

SBA has my permission, as required by the Privacy Act, to release any information collected in connection with this application to Federal, state, local, tribal or nonprofit organizations (e.g. Red Cross, Salvation Army, Mennonite Disaster Services, SBA Resource Partners) for the purpose of assisting me with my SBA application, evaluating my eligibility for additional disaster assistance, or notifying me of the availability of such assistance.

If my loan is approved, I may be eligible for additional funds to safeguard my property from damages similar to those caused by this disaster. Although it is not necessary for me to provide with my application, a description and cost estimate will be required prior to SBA approval of the mitigation measure.

I have received and read a copy of the "STATEMENTS REQUIRED BY LAWS AND EXECUTIVE ORDERS" which was attached to this application.

CERTIFICATION AS TO TRUTHFUL INFORMATION: By signing this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015.

All the information on this application and any documents provided is true to the best of my knowledge and you may rely on it to provide disaster loan assistance. All damages claimed are a direct result of the declared disaster. I understand that I could lose my benefits and could be prosecuted by the U.S. Attorney for making false statements. Reference 18 U.S.C. 1001 and / or 15 U.S.C. 645.

Previous Next

OMB Control No. 3245-0018
Exp. 06/31/2021

Disaster Loan Application #2000003700 Progress: Save

Additional Comments

ADDITIONAL COMMENTS

4000 character(s) left.

Previous Next

OMB Control No. 3245-0018
Exp. 06/31/2021

Form 5C continued - Affiliated Businesses

Fill out the Affiliated Business information then click "Save".

To continue the process click "Next".

Disaster Loan Application #2000003704 Progress

Affiliated Businesses

Please complete the affiliate information below for each applicant and/or owner that owns more than 50% of, or are a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC.

After you've entered the affiliated business information, click "Save" to add it to your list.

Affiliated Businesses

***Applicant or Owner Name for Affiliate Details**
 JOHN WESLEY JONES Jr. ▼

*Business Name	*EIN	*Organization Type	*% Owned	Title
JWJ BUILDERS	89-9988888	LLC, LUP, OR LLE ▼	100	President ▼

***Address Line 1**
 101 HOMETOWN ST

Address Line 2

*Zip Code	City	*State	County
20170	HERNDON ▼	VA	FAIRFAX ▼

The names listed below are the applicants or owners that answered YES to "Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC?" If the answer was entered incorrectly for any applicant or owner, click the "Remove" button to change the answer to NO and remove them from this list.

<input type="button" value="Remove"/>	JOHN WESLEY JONES Jr.	EIN	Type	% Owned
	_____ Affiliate Name	_____ EIN	_____ Type	_____ % Owned

Please enter affiliated business information for JOHN WESLEY JONES Jr..

Completing IRS Form 4506-T

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Once you have finished the SBA Form 5C, the tax transcript information will need to be completed.

<p>Complete the Disaster Home / Sole Proprietor Loan Application (SBA Form 5C).</p> <p>✔ Disaster Home / Sole Proprietor Loan Application Update</p>
<p>Complete and sign each Request for Transcript of Tax Return (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.</p> <p>JOHN WESLEY JONES Jr. Start</p> <p>JWJ BUILDERS Start</p>
<p>Read and accept the Truthful Information Certification.</p> <p>Truthful Information Certification Complete preceding section(s) first.</p>
<p>Submit Application and Supporting Documents.</p> <p>Submit Application Complete preceding section(s) first.</p>

WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:

If any applicant has changed employment within the past two years, provide a copy of a current (within 1 month of the application date) pay stub for all applicants

If we need additional income information, you may be asked to provide copies of your Federal income tax returns, including all schedules

IF SBA APPROVES YOUR LOAN, WE MAY REQUIRE THE FOLLOWING ITEMS BEFORE LOAN CLOSING. WE WILL ADVISE YOU IN WRITING, OF THE DOCUMENTS WE NEED.

Request for Transcript of Tax Return

Form 4506T can be submitted electronically, via upload or offline. If the eSign option populates click through the options until the document is successfully completed. If you upload the document you would save it on your desktop, select browse and then upload.

Disaster Loan Application #2000003700 Progress Save

Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first.
JOHN W JONES Jr.

First SSN, individual taxpayer identification number, or employer identification number
123-45-6789

Current address (including apt., room, or suite no.), city, state, and ZIP code
101 HOMETOWN ST, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address

Address Line 1	Address Line 2	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tax Form Number(s)
1040

Year or period requested
2018, 2017

Signature of taxpayer(s).
I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

Previous Next

OMB Control No. 1545-0072

Request for Transcript of Tax Return - Download / Upload

If you chose to deliver a copy this alert will appear. And you will no longer be able to upload information. The document will have to be submitted offline.

ALERT - Documents Required

This is a required document. The signed copy of this document must be manually delivered to the SBA by one of the methods specified for your region as outlined on the document delivery options link on this page.

Be sure to include your full name and application number on all correspondence submitted to the SBA.

NOTE: You may still submit your application online, however, the approval process **WILL NOT BEGIN** until this document has been provided to the SBA.

Disaster Loan Application #2000003700 Progress

Request for Transcript of Tax Return - Download / Upload

- Download the completed Request for Transcript Of Tax Return for JOHN WESLEY JONES Jr.**

The data collection for **your** Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save **your** document.
- Sign and date the document.**

Once downloaded and printed, be sure to **sign** and **date** the document.
- Include the signed document with your application.**

Scan and attach your signed Request for Transcript of Tax Return (IRS Form 4506-T).

Attached file must be an unprotected file in PDF format less than 38MB.

OR

If you are unable to attach a signed copy of the printed document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The signed paper document must be received by the SBA before processing of your application can begin.

I agree to deliver a copy of the completed document to the SBA.

Request for Transcript of Tax Return - Download / Upload

Once you have downloaded your tax returns you can upload.

Successfully Uploaded will appear when finished. Then click "Next" to continue the process.

Disaster Loan Application #2000003700 Progress Save

Request for Transcript of Tax Return - Download / Upload

- Download the completed **Request for Transcript Of Tax Return for JOHN WESLEY JONES Jr.**
 The data collection for **your** Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save **your** document.
Download
- Sign and date the document.**
 Once downloaded and printed, be sure to **sign** and **date** the document.
- Include the signed document with your application.**
 Scan and attach your signed **Request for Transcript of Tax Return (IRS Form 4506-T)**.

File Name
Browse ... ELA2000003700-JOHN W JONES Jr.-Request for Transcript of Tax Return Upload <small>Attached file must be an unprotected file in PDF format less than 38MB.</small>

OR

If you are unable to attach a signed copy of the printed document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The signed paper document must be received by the SBA before processing of your application can begin.

I agree to deliver a copy of the completed document to the SBA.

Previous Next

Disaster Loan Application #2000003700 Progress Save

!!! ALERT !!! Please save your data by clicking the SAVE button shown in the upper right.

Request for Transcript of Tax Return - Download / Upload

- Download the completed **Request for Transcript Of Tax Return for JOHN WESLEY JONES Jr.**
 The data collection for **your** Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save **your** document.
Download
- Sign and date the document.**
 Once downloaded and printed, be sure to **sign** and **date** the document.
- Include the signed document with your application.**

Your document has been successfully uploaded.

The file [ELA2000003700-JOHN W JONES Jr.-Request for Transcript of Tax Return.pdf](#) has been associated with your application. [Remove](#) this file to replace it.

Click the Next button to continue.

Previous Next

Filing Requirements

Once the tax returns are complete sign the final Truthful Information Statement.

Disaster Loan Application #2000003704 Progress Save

Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate document delivery options are available if needed.

Complete the **Disaster Home / Sole Proprietor Loan Application** (SBA Form 5C).

✔ Disaster Home / Sole Proprietor Loan Application Update

Complete and sign each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

✔ JOHN WESLEY JONES JR. Document attached Update

✔ JWJ BULDERS Document attached Update

Read and accept the Truthful Information Certification.

Truthful Information Certification Start

Submit Application and Supporting Documents.

Submit Application Complete preceding section(s) first.

WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:

Disaster Loan Application #2000003700 Progress Save

Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

Previous
Next

Submit Application

Finally you can submit your application when the "Submit" icon appears.

A common problem occurring on the SBA Website is at the end of the application there is a signature page that is seemingly overloaded and will not complete the application without that signature. The solution given by the SBA support team was to have the client log off wait 15 minutes and log back on again. As long as the application was saved they should be able to submit. Caution: this may need to be repeated multiple times

Disaster Loan Application #2000003700 Progress

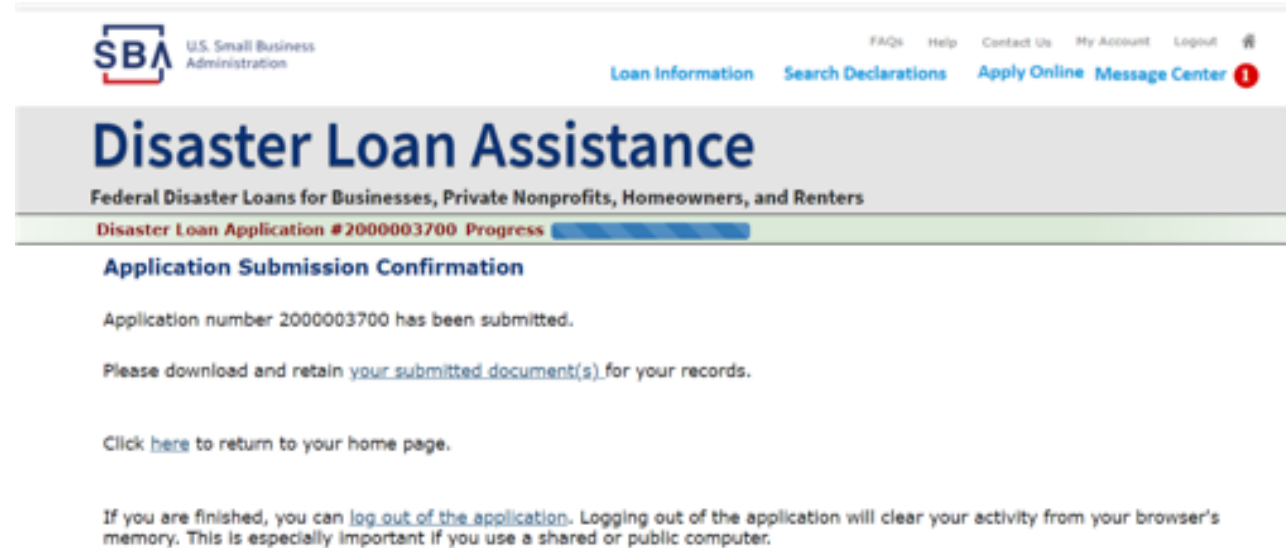
Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

<p>Complete the Disaster Home / Sole Proprietor Loan Application (SBA Form 5C).</p> <p>✔ Disaster Home / Sole Proprietor Loan Application Update</p>
<p>Complete and sign each Request for Transcript of Tax Return (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.</p> <p>✔ JOHN WESLEY JONES Jr. Document attached Update</p>
<p>Read and accept the Truthful Information Certification.</p> <p>✔ Truthful Information Certification Update</p>
<p>Submit Application and Supporting Documents.</p> <p style="text-align: center;">Preview Electronic Loan Application Preview</p> <p style="text-align: center;">Submit Application Submit</p>

Application Submission Confirmation

After submission you will see that your application number has been submitted.

A screenshot of the SBA Disaster Loan Assistance application submission confirmation page. The page header includes the SBA logo and navigation links such as "Loan Information", "Search Declarations", "Apply Online", and "Message Center". The main heading is "Disaster Loan Assistance" with the subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". A progress bar indicates the application status. The main content area is titled "Application Submission Confirmation" and contains the following text: "Application number 2000003700 has been submitted.", "Please download and retain [your submitted document\(s\)](#) for your records.", "Click [here](#) to return to your home page.", and "If you are finished, you can [log out of the application](#). Logging out of the application will clear your activity from your browser's memory. This is especially important if you use a shared or public computer."



Application Status

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Application Status

Current Application Status: RECEIVED-IN REVIEW

Application Number: 2000003700
Loan Type: Home
Disaster Name: VA-00485 - 2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50
Status Change Date: March 14, 2020
Status Description: We received your SBA disaster loan application and we are reviewing it to make sure you have submitted the required documents needed to process your loan request. We will contact you if you need to submit additional information in order to complete your loan application.

[« Home Page](#)

Additional Supporting Documentation

In addition to submitting your Loan Application (SBA Form 5) and your tax return, the SBA will need to review your current and projected losses due to the disaster using Form 1368. For now, we suggest that you send this information by email, fax or mail.

- Include your full name and your application number on all correspondence submitted to the SBA.
- Email your completed document(s) as attachments to: disasterloans@sba.gov

Any information you send to SBA via email is sent via an unsecured email link. Due to the nature of the Internet, it is possible that unsecured email could be intercepted by third parties. Attachments that you email to the SBA cannot be larger than 5MB due to the SBA's size limitation on emails.



Additional Supporting Documentation

Fax your document(s) to: 1-202-481-1505.

Mail your completed document(s) to:

U.S. Small Business Administration
Processing & Disbursement Center
Attn: ELA Mail Department
P.O. Box 156119
Fort Worth, TX 76155

Home Page



After completing application you automatically return to the home page.







From here you can check the status of your application by clicking the "Status" icon.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Hello, John

My Applications & Loans

	Business Application #2000003704 Applicant: JONES, JOHN WESLEY Status: SUBMITTED Last updated: 3/15/2020	 Status	 Documents
	Home Application #2000003700 Applicant: JONES, JOHN WESLEY Status: RECEIVED-IN REVIEW Last updated: 3/15/2020	 Status	 Documents

A red circular button with a white icon of a map and a location pin. Below the icon, the text "Eligible Disaster Areas" is written in white.

A blue circular button with a white icon of a computer monitor and a smartphone. Below the icon, the text "Apply Online" is written in white.

SBA.gov 3-Step Loan Process FEMA Disaster Assistance



To Check the Status of Your Loan-
Go to the Message Center

The screenshot shows the SBA Disaster Loan Assistance website. At the top left is the SBA logo with the text "U.S. Small Business Administration". To the right are navigation links: "Loan Information", "Search Declarations", "Apply Online", and "Message Center" (highlighted with a red notification icon). Below the navigation is a header for "Disaster Loan Assistance" with the subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". The main content area is titled "Message Center" and includes instructions: "Click on any message to view the contents. Clicking the Delete link will delete the message immediately." Below this is a table with one message entry. At the bottom of the message center is a button labeled "= Home Page". The footer contains "SBA.gov", "3-Step Loan Process", and "FEMA Disaster Assistance".

Subject	Received	
SBA Application No. 2008003700 - Submit Confirmation	3/14/2020 4:11:39 PM	Delete

After application submission, to check the status of the loan, go to the Message Center



Additional Questions?

After application submission, to check the status of the loan, go to the Message Center

For technical assistance while submitting information through the portal, contact the SBA Customer Service Center by phone at: (800) 659-2955 or by email at disastercustomerservice@sba.gov

For additional business support, contact the NYSSBDC at nyssbdc.org.